



D.R.E.A.M.S. ORGS INC

Demonstrating Realism Esteem & Ambition in the Minds of Sisters
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D.R.E.A.M.S. ORGS. INC INTERNSHIP

THE DREAMS ORGANIZATION

I. ORGANIZATION DESCRIPTION:

D.R.E.A.M.S. Orgs. Inc was founded in 2003 to be a place where girls could be FREE to be unapologetically themselves. D.R.E.A.M.S. is an acronym for **Demonstrating Realism Esteem & Ambition in the Minds of Sisters**. D.R.E.A.M.S. Orgs. Inc is a 501c3 non profit agency that provides community outreach, social and emotional development and financial educational programs that **Educate, Empower & Encourage** girls ages 8-18. We provide girls a safe space to R.U.N. to their PURPOSE by following their DREAMS.

DREAMS PURPOSE:

- **EDUCATE:** The community by bringing awareness to the lack of equity of education received by under resourced communities. (Education = Elevation)
- **EMPOWER:** the youth (boys and girls) to understand the effects of Community Economics through the 5 Pillars to a viable community initiative. (Building a Viable Kingdom)
- **ENCOURAGE:** youth to R.U.N. to their PURPOSE by Redefining their SUCCESS, Understanding their VALUE and Notice the WORTH to the world. (Girls Talk USA)

DREAMS MISSION:

D.R.E.A.M.S. Orgs. Inc is a **SISTERHOOD** that provides valuable information on developing into **WOMANHOOD**, while supplying girls life changing resources to ensure a financially stable **LIVELIHOOD**.

- **WOMANHOOD:** Girls are educated on how to determine their own level of... SUCCESS ~ WORTH ~ VALUE (Ms. Monarch Butterfly Ball & I Am A R.O.L.E. Model Fashion Show)
- **SISTERHOOD:** DREAMS creates an environment where girls feel safe. An atmosphere where they can be creative, unique, speak freely and build trusted LIFE LONG relationships (GIRLS TALK MENTORING PROGRAM)
- **LIVELIHOOD:** DREAMS provides a platform that will allow girls to strategize their career plan while developing an entrepreneurial mindset. (EmpowerING GIRLS CONFERENCE & MANIFEST YOUR DREAM LIFE VISION BOARD PARTY)

WHAT IS AN INTERN?

An intern is a trainee who has signed on with an organisation for a brief period. An intern's goal is to gain work experience, occasionally some university credit, and always an overall feel for the industry they're interning in.

WHAT DOES AN INTERN DO?

An intern is primarily a support role – at least in the beginning. When you join up, your main job will be to assist, learn, and grow. After you've settled in, you'll be expected to pull your own weight.

HERE IS A GENERAL OVERVIEW OF THE WORK INTERNS ARE EXPECTED TO DO:

1. Assist in day-to-day tasks

You will be given general errands to educate you on the ins-and-outs of the organisation, to gauge your general skill set, and also to bring your skills up to par.

- **Performing clerical duties:** It's almost a guarantee you'll be taking memos, maintaining files, organising, sorting, creating PowerPoint presentations, and drafting letters.
- **Managing social media and emails:** You may be asked to handle the company's social media accounts, write emails to customers, talk to clients on the phone, and similar duties.
- **Event handling:** Interns are often asked to oversee the scheduling of appointments, organising conference rooms, and taking care of the food and drink.
- **Research:** Interns fresh from a university education have a great deal of up-to-date knowledge. Your organisation may put this knowledge to good use by placing you in a research role. You may be asked to assist in streamlining an organisation's work process in some way.

THE KNOWLEDGE YOU WILL GAIN FROM INTERNSHIPS:

2. Learn and gain experience

You'll be expected to learn as much as you possibly can while you work

- **Picking up hard skills:** Hard skills are the technical skills you need to carry out your intern responsibilities, and eventually job duties, successfully.
 - Examples include learning how to operate a computer program, drafting a company report, handling the company inventory, and maintaining the company database.

- **Brushing up on your soft skills:** Soft skills are as important as hard skills. Soft skills are all about your ability to relate to people and building mutually-beneficial relationships.
 - Examples are talking, listening, conflict handling, time management, and development of empathy. You need soft skills to manage clients, not to mention get along with your bosses and colleagues.

3. Take on an increasing amount of responsibility

As time goes by, expect to shoulder an increasing amount of responsibility. Initially, the DREAMS staff will gauge your current skill set and reliability with small tasks. As you prove yourself, the staff will begin to entrust you with more crucial tasks. The better you perform, the more the responsibilities you'll be given. We are looking for our interns to give it their ALL on every project.

INTERNSHIP QUALIFICATIONS:

- Agree with the D.R.E.A.M.S. Mission Statement
- D.R.E.A.M.S. Interns must be at least **16 years old**.
- They must be willing to follow directions
- Have a valid driver's license and transportation
- Willing to speak in front of people
- Have an understanding of a variety of Social Media Platforms
- Reside in Kansas City Missouri or South Bend Ind.

HOW TO APPLY FOR THE INTERNSHIP POSITION:

Please click this link: <https://forms.gle/KnK1fvYnttuR1gNs5>

LEARN MORE ABOUT DREAMS ORGS INC

Our Story: <https://www.youtube.com/watch?v=pXOZulCdT4U>

DREAMS Commercial: <https://www.youtube.com/watch?v=pP4rEdxwPmQ&t=2s>

What is DREAMS Girls Talk USA: <https://www.youtube.com/watch?v=lA4lYskgros>

SOCIAL MEDIA

Website: www.dreamsorgsinc.org

Facebook: www.facebook.com/dreamsorgsinc

Instagram: www.instagram.com/dreamsorginc

